



आई.सी.ए.आर. - केन्द्रीय अन्तर्स्थलीय मात्स्यकी अनुसंधान संस्थान  
बैरकपुर, कोलकाता 700-120, पश्चिम बंगाल

ICAR -CENTRAL INLAND FISHERIES RESEARCH INSTITUTE  
Barrackpore, Kolkata 700-120, West Bengal

☎ 033-2592-1190/91 ☎: 033-2545-1063, ई-मेल/e-mail : cifridirectorcell@gmail.com



F.No. AEBAS-154(2)/2021-Adm.II / 2478

10<sup>th</sup> January, 2022

## CIRCULAR

In continuation to the Circular No. AEBAS-154(2)/2021-Adm.II/2447 dated 4<sup>th</sup> January, 2021, it has been decided by the Competent Authority that the Institute will observe 50% physical attendance as shown in **Annexure-A**.

Staff members, exempted for physical presence in office on a particular day are required to Work from Home. They must be available in online mode and perform duties as assigned by the Competent Authority. They may however be called to physically attend office, if required in the interest of Institute. This does not refrain any staff from coming to office and working. They may do so following Covid guidelines.

For Research Scholars, the concerned PI will regulate their attendance as per work necessity. Contractual staff will attend office and perform duties on such days as assigned by their respective In-charges / HoDs / JD(A) cum Registrar. Staff members in vehicle, security, sanitation, electric and water supply duty are essential services and they are required to attend to office on daily basis.

Similar roster may be prepared by the In-Charges of Regional Centres / Stations of ICAR-CIFRI, Barrackpore.

All the guidelines and Covid appropriate behaviours, as contained in the DoPT OM F.No. 11013/9/2014-Estt.A-III dated 3<sup>rd</sup> January, 2022 and the Govt. of West Bengal Order No. 753/XVII-ISS/2M-22/2020 dated 2<sup>nd</sup> January should be observed by all concerned. All the staff working at the Regional Centres/Stations should follow Covid guidelines issued by their respective State Governments.

This issues with the approval of the Competent Authority and is applicable till **31<sup>st</sup> January, 2022**.

(Rajeev Lal)

Joint director (Admn.) cum Registrar

### **Distribution:**

- 1) All Heads of Division/Section-In-charges/In-Charges of Regional Centres/Stations for information and wide circulation among staff working under them
- 2) I/C, AKMU for information and uploading in Institute website
- 3) ACTO to the Director, ICAR-CIFRI for kind information to the Director, ICAR-CIFRI, Barrackpore
- 4) Notice Board (2 copies)





**ICAR - CENTRAL INLAND FISHERIES RESEARCH INSTITUTE**

**Barrackpore, Kolkata-700 120, West Bengal**

**☎ 2592-1190/1191 Fax: 033-2592-0388, E-mail: [director.cifri@icar.gov.in](mailto:director.cifri@icar.gov.in)**



**RIVERINE & ESTUARIES FISHERIES (REF) DIVISION**

**Scientist**

1	<b>Dr. S. Samanta, Principal Scientist &amp; HoD (In-Charge)</b>	Daily Attendance
2	Dr. S.K.Das, Principal Scientist	Daily Attendance
3	Dr. R.K. Manna, Principal Scientist	Daily Attendance
4	Dr. A.K.Sahoo, Senior Scientist	Daily Attendance
5	Shri Roshith C.M, Scientist	Daily Attendance
6	Shri Mitesh H Ramteke, Scientist	Daily Attendance
7	Smt. Sangeetha M. Nair, Scientist	Daily Attendance
8	Dr. Dibakar Bhakta, Scientist	Daily Attendance

**TECHNICAL**

1	Shri R.C.Mandi, CTO	Daily Attendance
2	Smt. Abhijita Sengupta, ACTO	<b>Thursday, Friday, Saturday</b>
3	Shri Subhendu Mandal, STA	<b>Monday, Tuesday, Wednesday</b>

**Skilled Support Staff**

1	Shri Gopal Chandra Roy, SSS	<b>Thursday, Friday, Saturday</b>
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**RESERVOIR & WETLAND FISHERIES (RWF) DIVISION**

**Scientist**

1	<b>Dr. U.K.Sarkar, Principal Scientist &amp; HoD (In-Charge)</b>	Daily Attendance
2	Dr. Hemanta Chowdhury, Principal Scientist	Daily Attendance
3	Shri S. K. Koushlesh, Scientist	Daily Attendance
4	Dr. Sajina A.M, Scientist	Daily Attendance
5	Dr. Suman Kumari, Scientist	Daily Attendance
6	Dr. Lianthuamluaia, Scientist	Daily Attendance
7	Shri Mishal P., Scientist	Daily Attendance
8	Smt. Pritiyoti Majhi, Scientist	Daily Attendance
9	Shri W. Anand Meetei, Scientist	Daily Attendance

**TECHNICAL**

1	Shri Subrata Das, TO	<b>Thursday, Friday, Saturday</b>
2	Shri Arijit Ghosh, STA	<b>Monday, Tuesday, Wednesday</b>
3	Md. Yousuf Ali Sk., STA	<b>Monday, Tuesday, Wednesday</b>



<b>ADMINISTRATIVE</b>		
1	Smt. Jolly Saha, Private Secretary	Thursday, Friday, Saturday
<b>Skilled Support Staff</b>		
1	Shri M.L. Sarkar, SSS	Thursday, Friday, Saturday
<b>AQUATIC ENVIRONMENTAL BIOTECHNOLOGY &amp; NANOTECHNOLOGY (AEBN) DIVISION</b>		
<b>Scientist</b>		
1	<b>Dr. B.K. Behera, Principal Scientist &amp; HoD (In-Charge)</b>	Daily Attendance
2	Dr. P. Maurye, Scientist	Daily Attendance
3	Dr. P.K. Parida, Scientist	Daily Attendance
4	Shri Santhana Kumar V, Scientist	Daily Attendance
5	Ms. Suvra Roy, Scientist	Daily Attendance
6	Ms. Kavita Kumar, Scientist	Daily Attendance
7	Shri Vikash Kumar, Scientist	Daily Attendance
8	Ms. Tanushree Bera, Scientist	Daily Attendance
9	Dr. Dhruva Jyoti Sarkar, Scientist	Daily Attendance
10	Ms. Manoharmayum Shaya Devi, Scientist	Daily Attendance
<b>TECHNICAL</b>		
1	Shri A.K. Jana, STA	Monday, Tuesday, Wednesday
2	Shri Anjon Kumar Talukder, TA	Thursday, Friday, Saturday
<b>ADMINISTRATIVE</b>		
1	Shri Debasis Singha, LDC	Monday, Tuesday, Wednesday
<b>SKILLED SUPPORT STAFF</b>		
1	Shri Jayanta Pramanick, SSS	Thursday, Friday, Saturday
<b>FISHERIES ENHANCEMENT &amp; MANAGEMENT (FEM) DIVISION</b>		
<b>Scientist</b>		
1	<b>Dr. M.A. Hassan, Principal Scientist &amp; HoD</b>	Daily Attendance
2	Dr. Sanjib Kumar Manna, Principal Scientist	Daily Attendance
3	Ms. Tanuja Abdulla, Scientist	On EOL
4	Dr. Raju Baitha, Scientist	Daily Attendance
5	Shri Dharmendra Kumar Meena, Scientist	Daily Attendance
6	Ms. Gunjan Karnatak, Scientist	On Maternity Leave
7	Mr. Himanshu Sekhar Swain, Scientist	Daily Attendance
8	Shri Rahul Das, Scientist	Daily Attendance
<b>TECHNICAL</b>		
1	Sk. Rabiul, STA	Monday, Tuesday, Wednesday
2	Shri B.K. Naskar, STA	Thursday, Friday, Saturday
3	Ms. Sadrupa Bhowmick, TA	Monday, Tuesday, Wednesday
4	Shri Rakesh Pal, TA	Thursday, Friday, Saturday



<b>ADMINISTRATIVE</b>		
1	Shri Bijoy Kumar Roy, Assistant	Monday, Tuesday, Wednesday
<b>SKILLED SUPPORT STAFF</b>		
1	Shri Divakar R., SSS	Thursday, Friday, Saturday
<b>FISHERIES RESOURCE ASSESSMENT &amp; INFORMATICS (FRAI) DIVISION</b>		
<b>Scientist</b>		
1	<b>Dr. S.K. Nag, Principal Scientist &amp; HoD (In-Charge)</b>	Daily Attendance
2	Dr. Malay Naskar, Principal Scientist	Daily Attendance
3	Dr. Md. Aftabuddin, Principal Scientist	Daily Attendance
4	Dr. A.K. Bera, Principal Scientist	Daily Attendance
5	Shri S.K. Sahu, Scientist	Daily Attendance
6	Dr. Soma Das Sarkar, Scientist	Daily Attendance
7	Ms. Prajna Ritambhara Swain, Scientist	Daily Attendance
8	Ms. Nirupada Chanu, Scientist	Daily Attendance
9	Ms. Chayna Jana, Scientist	Daily Attendance
10	Shri Debabrata Das, Scientist	Daily Attendance
<b>TECHNICAL</b>		
1	Ms. Keya Saha, CTO	Daily Attendance
2	Shri Sudarshan Bandyopadhyay, TO	Monday, Tuesday, Wednesday
3	Ms. Subhra Saha, TO	Thursday, Friday, Saturday
<b>ADMINISTRATIVE</b>		
1	Shri Bijoy Kumar Roy, Assistant	Monday, Tuesday, Wednesday
<b>TRAINING &amp; EXTENSION UNIT</b>		
1	Shri A.K. Das, Principal Scientist	Daily Attendance
2	Shri Ganesh Chandra, Scientist	Daily Attendance
3	Dr. (Ms) Aparna Roy, Senior Scientist	Daily Attendance
<b>Technical</b>		
1	Shri Sujit Chowdhury, ACTO	Monday, Tuesday, Wednesday
2	Shri Atanu Das, TO	Thursday, Friday, Saturday
3	Shri Manabendra Roy, TO	Thursday, Friday, Saturday
4	Shri Avishek Saha, TA	Monday, Tuesday, Wednesday
<b>Skilled Support Staff</b>		
1	Shri Niranjan Kumar, SSS (Also attached with Director's Cell)	Monday, Tuesday, Wednesday
<b>ECONOMICS and POLICY UNIT</b>		
<b>Scientist</b>		
1	Dr. Arun Pandit, Principal Scientist	Daily Attendance
2	Ms. Piyasi Debroy, Scientist	Daily Attendance
<b>Technical</b>		
1	Shri Lokenath Chakraborty, TO	Thursday, Friday, Saturday



<b>PME CELL</b>		
	<b>Technical</b>	
1	Md. Naim, TA	Thursday, Friday, Saturday
<b>AQUARIUM &amp; HATCHERY UNIT</b>		
	<b>Technical</b>	
1	Shri Ratan Das, Technician	Monday, Tuesday, Wednesday
<b>JOINT DIRECTOR'S CELL</b>		
	<b>Administrative</b>	
1	Shri Rajeev Lal, JD(A) cum Resident	Daily Attendance
2	Mr. Aritra Datta, LDC	Monday, Tuesday, Wednesday
<b>DIRECTOR'S CELL</b>		
<b>RMP – Dr. B.K.Das, Director</b>		
	<b>Scientist</b>	
1	Ms. J. Canciyal, Scientist	On Study Leave
2	Shri Vikas Kumar, Scientist (originally posted at Prayagraj Centre)	Daily Attendance
	<b>Technical</b>	
1	Ms. Sunita Prasad, ACTO	Monday, Tuesday, Wednesday
2	Mrs. Sumedha Das, Technical Assistant	Thursday, Friday, Saturday
3	Mrs Sangeeta Chakraborty, Technical Assistant	On Maternity Leave
4	Shri Kausik Mondal, Technical Assistant	Monday, Tuesday, Wednesday
5	Mrs. Ambily MN, Technical Assistant	Thursday, Friday, Saturday
	<b>Administrative Staff</b>	
1	Shri Suranjan Kumar, UDC	Thursday, Friday, Saturday
	<b>Skilled Support Staff</b>	
1	Shri Ravi Kumar Sonkar, SSS	Monday, Tuesday, Wednesday
<b>ADM.I SECTION</b>		
1.	Ms. Pausali Mukherjee, AAO	Thursday, Friday, Saturday
2.	Ms. Sreemanti Saha, LDC	Monday, Tuesday, Wednesday
<b>ADM.II SECTION</b>		
	<b>Administrative</b>	
1.	Shri Subir Das, Assistant Administrative Officer	Monday, Tuesday, Wednesday
2.	Mrs. Ruma Ghosh, Assistant	Thursday, Friday, Saturday
3	Mrs. Mousumi Banerjee Nan, Assistant	Monday, Tuesday, Wednesday
	<b>Skilled Support Staff</b>	
1	Shri Sukhen Das, SSS	Thursday, Friday, Saturday
<b>ADM.III SECTION</b>		
	<b>Administrative</b>	
1	Shri S.S. Ghosh, Assistant Administrative Officer	Monday, Tuesday, Wednesday
2	Shri Ganesh Barman, Assistant Administrative Officer	Thursday, Friday, Saturday



3	Shri Raushan Kumar, Assistant Administrative Officer	Thursday, Friday, Saturday
4	Mr. Pradipta Sen, Assistant	Monday, Tuesday, Wednesday
<b>Skilled Support Staff</b>		
1	Mrs. Shibani Bhattacharjee, SSS	Monday, Tuesday, Wednesday
2	Mr. Ashok Kumar Nishad, SSS	Thursday, Friday, Saturday
<b>STORE SECTION</b>		
<b>Administrative</b>		
1	Shri Subir Das, Assistant Administrative Officer	Monday, Tuesday, Wednesday
2	Shri Bholalal Dhanuk, UDC	Thursday, Friday, Saturday
3	Shri Debasish Acharya, LDC	Thursday, Friday, Saturday
4	Ms. Ankita Ghosh, LDC	Monday, Tuesday, Wednesday
<b>WORKS &amp; UTILITY SECTION</b>		
<b>Technical</b>		
1	Shri A.K. Mondal, Technical Officer	Daily Attendance
<b>Administrative</b>		
1	Shri Kishore Shaw, AAO	Thursday, Friday, Saturday
2	Shri Somenath Banerjee, LDC	Monday, Tuesday, Wednesday
3	Shri Probodh Mahata, LDC	Monday, Tuesday, Wednesday
<b>Skilled Support Staff</b>		
1	Shri B.Shankar Reddy, SSS	Monday, Tuesday, Wednesday
<b>AUDIT SECTION</b>		
<b>Administrative</b>		
1	Shri Subhankar Dey, Finance & Account Officer	Daily Attendance
2	Shri Ashwini Kumar, A&FAO	Thursday, Friday, Saturday
3	Shri Chandan Chakraborty, AAO	Monday, Tuesday, Wednesday
4	Shri Fazal Khan, UDC	Thursday, Friday, Saturday
5	Shri Syed Abol Kabi, LDC	Monday, Tuesday, Wednesday
<b>Skilled Support Staff</b>		
1	Shri Bindu Singh, SSS	Monday, Tuesday, Wednesday
<b>ICAR - PENSION CELL</b>		
<b>Administrative</b>		
1	Shri Biswajit Barua, Assistant Administrative Officer	Monday, Tuesday, Wednesday
2	Shri Santosh Sarkar, Assistant	Thursday, Friday, Saturday
3	Shri Prokash Chandra Pramanick, LDC	Monday, Tuesday, Wednesday
<b>Skilled Support Staff</b>		
1	Shri Shabbir Ahmed, SSS	Thursday, Friday, Saturday
2	Shri Ajay Kumar Nishad, SSS	Monday, Tuesday, Wednesday
<b>HINDI CELL</b>		
<b>Technical</b>		
1	Md. Quasim, Chief Technical Officer	Daily Attendance



<b>VEHICLE SECTION (Emergency duty)</b>		
<b>Administrative</b>		
1	Shri Sudipta Gupta, AAO	Daily Attendance
<b>Technical</b>		
1	Shri Ashis Chakraborty, Technical Officer	Daily Attendance
2	Shri Sanjay Kumar Das, STA	Daily Attendance
3	Shri B.K. Sahani, Technician	Daily Attendance
<b>LIBRARY &amp; INFORMATICS SECTION</b>		
<b>Skilled Support Staff</b>		
	1.Smt. Anita Gavate	Monday, Tuesday, Wednesday
<b>BIO-DIVERSITY LAB</b>		
	1. Shri Tapan Bhattacharjee, SSS	Thursday, Friday, Saturday